



Passenger Acceptance & Ride Quality - Agenda

August 27, 2020			
Topic	Speaker	Time (EDT)	Description
Welcome and Introductions	Carl Russell	3:00 - 3:20PM	<ul style="list-style-type: none"> Welcome attendees, review the agenda, and introduce speakers
Poll Feedback from the Audience	Carl Russell	3:20 - 3:45PM	<ul style="list-style-type: none"> Poll questions to the audience on what they think are the main challenges in this area Passenger Acceptance & Ride Quality
Panelist Discussion	<ul style="list-style-type: none"> Bernard "Dov" Adelstein, NASA Human Systems Integration Division Tom Edwards, Crown Consulting Ken Goodrich, NASA Advanced Air Mobility Project David Webber, FAA Aircraft Certification/Standards Development Yolanka Wulff, Community Air Mobility Initiative 	3:45 - 4:55PM	<ul style="list-style-type: none"> Discussion with Panelists and Active Participants regarding their questions, concerns, etc. through the MS Team microphone and chat functions and Conferences.io If time permits, we will take questions from the Listen Only Participants though Conferences.io
Closing	Carl Russell	4:55 – 5:00PM	<ul style="list-style-type: none"> Offer a high-level recap of the feedback session and share the Aircraft Working Group next steps

** This agenda may be subject to modification.*

FREQUENTLY ASKED QUESTIONS (FAQs)

Do I need to register?

Yes! To register, enter <https://nari.arc.nasa.gov/aircraftwgregation> into your browser and follow the instructions on the webpage.

Please note there are 2 choices for registration:

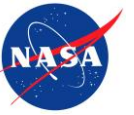
- Active Participant:** You will have the ability to interact directly with the hosts through the MS Teams platform. *We will be capping active participation at 100 attendees.*
- Listen Only Participant:** You will have the ability to view the meeting in real time through a YouTube Live Stream and ask written questions through the conferences.io platform. Note, these questions will only be addressed if time permits. There is no cap for listen only participation.

What platform will we be using?

- For **Active Participants**, we will be using MS Teams. Once you register, you will receive a confirmation e-mail with the MS Teams link and call-in details. Furthermore, NARI will resend the details on the morning of Thursday, August 27th.
- For **Listen Only Participants**, we will be using a YouTube Live Stream. The YouTube Live Stream link will be available on the NARI registration site (<https://nari.arc.nasa.gov/aamecosystem>) **15 minutes prior to the start of the meeting.**

How will the discussion be handled?

- For **Active Participants**, we will be utilizing the microphone and chat features on the MS Teams platform. To ensure that we can do this in an organized fashion, we have laid out a few ground rules:



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- Leave your cameras/webcams off to preserve WiFi bandwidth
- Enter comments/questions in the chat function on the right side of the screen
 - The emcee will record and respond to the chat messages as applicable
- Use your mute/unmute button (i.e. remain on mute unless you have been called on by the emcee to speak)
- Type “REQUEST TO SPEAK: [Insert First & Last Name]” in the chat box to notify the emcee that you would like to verbally comment/ask a question
 - The emcee will (to the best of their ability) call on each of you in the order that your names appear in the chat
- Say your name and affiliation before you begin speaking
- Speak loudly and clearly
 - You will be given up to 90 seconds (1.5 minutes) to verbally comment/ask a question. Brevity is greatly appreciated as it will allow more audience members to participate
- Be professional in all verbal and written comments/questions
 - If your verbal or written questions are unprofessional or disrespectful in nature, you may be asked to leave and be removed from the virtual meeting room. Once removed, you will not be able to re-enter the meeting
- For **Listen Only Participants**, we will be utilizing conferences.io for Q&A. You will enter your questions in the conferences.io link and the presenter will verbally share the questions (and answers) with everyone in the YouTube live stream. [Conferences.io](https://conferences.io) has the ability for you to up-vote questions which moves them to the top of the list. *Note, during the discussion, priority will be given to the active participants and conferences.io questions will only be addressed if time permits.*
 - **To access conferences.io for the Q&A session, enter <https://arc.cnf.io/> into your browser and select the Aircraft Working Group: Passenger Acceptance & Ride Quality**
We will not be taking verbal or written questions from the Listen Only Participants through YouTube. However, you will need use the meeting specific YouTube Live Stream link to see the slides and hear the discussion

Will the meeting recording and presentation materials be shared?

Yes, the session will be recorded. In addition, the meeting recording and presentation materials that are approved for distribution will be shared on the NARI registration site (<https://nari.arc.nasa.gov/aamecosystem>) within a week or so of the event.